

NEW HAVEN TOWN BOARD MEETING HELD DECEMBER 14, 2004

CALL TO ORDER

Supervisor Downing called the monthly meeting for December to order at 7:00 p.m. Roll call: Councilman Bristol, Councilman Parkhurst, Councilwoman Schmidt and Supervisor Downing present. Councilwoman Halsey absent. The minutes of the November 9th monthly meeting were read and approved by motion of Parkhurst, second by Bristol. Unanimously carried. The minutes of the November 17th Planning Board meeting were read and approved by motion of Schmidt, second by Bristol. Unanimously carried.

OLD BUSINESS

Assessment Reval: Board members will be meeting with the Assessors December 21st at 2:00 to discuss the bids for doing the reval.

County Auction: The Highway Superintendent attended the County auction and purchased a road grader for \$3,500.00. The Town sold \$2,407.50 worth of surplus equipment at the auction.

NEW BUSINESS

Surplus Equipment: Motion by Schmidt, second by Bristol to authorize the Town Clerk to publish a legal notice advertising for sealed bids for surplus office equipment. Unanimously carried.

Second Notice Fee: Motion by Schmidt, second by Bristol accept the attached resolution charging a fee of two dollars for second notices for delinquent taxes. Unanimously carried.

Bank Change: Motion by Parkhurst, second by Schmidt to change the Town's accounts from Key Bank to Pathfinder Bank. Unanimously carried.

Bookkeeper Resolutions: Motion by Schmidt, second by Bristol to approve the attached resolution transferring funds to overspent accounts. Unanimously carried.

REPORTS

Dog Control Officer Report: Read.

Town Clerk Monthly Report: Read. Motion by Parkhurst, second by Bristol to accept the DCO and Town Clerk reports. Unanimously carried.

CEO Report: Read.

Supervisor's Monthly Report: Motion by Parkhurst, second by Schmidt to except the Supervisor's report as read. Unanimously carried.

AUDIT OF TOWN BILLS

Highway Bills: Vouchers # 247-282 totaling \$13,657.11 were read and duly audited. Unanimously carried.

General Bills: Vouchers # 393-456 totaling \$19,268.07 were read and duly audited. Motion by Parkhurst, second by Bristol to accept the Highway and General bills. Unanimously carried.

ADJOURNMENT

Meeting Adjourned: at 8:50 by motion of Parkhurst, seconded by Bristol. Unanimously carried.

Respectfully submitted,

Debra J. Allen
New Haven Town Clerk