

## NEW HAVEN TOWN BOARD MEETING HELD MARCH 9, 2004

### CALL TO ORDER

Supervisor Downing called the monthly meeting for March to order at 7:30 p.m. Roll call: Councilwoman Halsey, Councilman Parkhurst, Councilwoman Schmidt and Supervisor Downing present. Councilman Bristol absent. The minutes of the February 10<sup>th</sup> monthly meeting and the February 10<sup>th</sup> public hearing were read and approved by motion of Halsey, second by Schmidt. Unanimously carried.

### OLD BUSINESS

**Generator:** The generator for the Town Hall has arrived. The generator will run on propane and will start automatically. At the time the generator is wired 2 additional fans will be installed in the highway department and the lights on the back side of the building will be moved to a sheltered location.

**Intermunicipal Agreement:** Motion by Halsey second by Parkhurst to accept the attached Intermunicipal Agreement with the Town of Scriba to purchase water from Scriba and for billing and maintenance services. Unanimously carried

**Bed Tax Money:** The request submitted to Oswego County Promotion & Tourism to allow the town to spend the town's share of the bed tax money to purchase flags to put up along Rt. 104 in the summer has been approved and the money has been received.

**Water District Vote:** Motion by Halsey, second by Parkhurst to hold the special election on the Nine Mile Point Road Water District and the Lazzaro Lane and County Route 51A Water District #2 on April 23, 2004 from noon to 8:00 pm. Unanimously carried.

**Insulation of Town Hall:** Bids from Jon Rich Construction and C&G Contracting to install additional insulation in the Town Hall were reviewed. Motion by Schmidt, second by Parkhurst to accept the bid of C&G Contracting to install additional insulation in the Town Hall. Unanimously carried.

**Comprehensive Plan Grant Application:** The Town did not receive the grant applied for from the Governor's office to do a Comprehensive Plan for the Town.

**Employee Handbook & Code of Ethics:** A sample of another Town's employee handbook is being reviewed by the board. We will try to get samples from other Towns as well as samples of codes of ethics.

**Crown Castle Contract:** Motion by Schmidt, second by Parkhurst to accept the amendment to the Crown Castle Contract eliminating the cell phone provided to the Town in exchange for an increase in the rent paid. The phone service remains. Unanimously carried.

**Salt Storage Building:** A proposed work schedule has been received from R&S Construction for the salt building construction. Work will begin April 21<sup>st</sup>. The building will be completed by June 20<sup>th</sup>.

### NEW BUSINESS

**Annual Report:** The annual report has been filed and received by the State and is on file in the Town Clerk's office.

**Snow Storm Expense Reimbursement:** Oswego County Emergency Management is working with FEMA to reimburse Towns for expenses incurred during the January 28<sup>th</sup> – 31<sup>st</sup>, 2004 snowstorm. Up to a 48 continuous hour period may be reimbursed.

**DEC Inspection:** The Town has received an order to remedy violations and pay fines for violations found in an inspection of the Town's fuel storage tank in November of 2002. Motion by Parkhurst, second by Halsey to request the DEC reinspect the tank as it has been moved since the inspection. Unanimously carried.

**New Haven Elementary Yearbook:** Motion by Schmidt, second by Halsey to give \$20 to the New Haven Yearbook committee in commemoration of the schools 50<sup>th</sup> anniversary. Unanimously carried.

**Pathfinder Bank:** Motion by Parkhurst, second by Schmidt to accept the resolution to allow the Town to do business with Pathfinder Bank. Unanimously carried. The Town's official bank has not been changed.

**Old Town Hall:** Motion by Parkhurst, second by Schmidt to put the Old Town Hall on the market for sale or lease through a relater to be named. Unanimously carried.

**Bookkeeper Deputy Appointment:** Motion by Schmidt, second by Halsey to appoint Bettie Jo Cronk as a 2<sup>nd</sup> Deputy Bookkeeper as requested by the bookkeeper. Unanimously carried.

**Bookkeeper Resolution #1:** The attached resolution was tabled.

**Bookkeeper Resolution #2:** Motion by Schmidt, second by Parkhurst to accept the attached resolution transferring funds into overspent accounts. Unanimously carried.

**Oswego County Animal Welfare League Request:** The Oswego County Animal Welfare League has requested office space in the Town of New Haven and that the Town shelter animals removed from homes by them. The Town denied both requests as the Town does not have the facilities to house dogs beyond those picked up by the Town's Dog Control Officer and the Town has decided to put the old Town Hall on the market.

## CORRESPONDENCE

**Niagara Mohawk:** Notice of credit for street lighting during power outage.

**Oswego County Department of Solid Waste:** Will no longer be giving Town's a reduced rate for clean up programs.

**Time Warner Cable:** 4<sup>th</sup> quarter 2003 franchise fees received.

**Teamsters:** Audit of Town payroll disclosed that no audit liability is due the New York State Teamsters Council Health and Hospital Fund.

**Gary Yablonski:** A thank you letter thanking the Planning Board for the manor in which his request was handled and the courtesy he was shown was read.

## REPORTS

**Highway Report:** The new pickup has arrived. It is a 97 Ford diesel. A new sander box would cost about \$10,000. It does not have to be purchased right now, but should be purchased before next winter.

**Dog Control Officer Report:** Read.

**CEO Report:** Read.

**Town Clerk Monthly Report:** Read.

**Supervisor's Monthly Report:** Read. Motion by Schmidt, second by Halsey to accept all the reports. Unanimously carried.

## AUDIT OF TOWN BILLS

**Highway Bills:** Vouchers # 47 - 76 totaling \$30,278.55 were read and duly audited.

**General Bills:** Vouchers # 65 - 97 totaling \$9,568.93 were read and duly audited.

Motion by Parkhurst, second by Schmidt to accept the Highway bills and the General bills. Unanimously carried.

## ADJOURNMENT

**Meeting Adjourned:** at 10:28 p.m. by motion of Parkhurst, seconded by Halsey. Unanimously carried.

Respectfully submitted,

Debra J. Allen  
New Haven Town Clerk