

**NEW HAVEN TOWN BOARD YEAR END / ORGANIZATIONAL MEETING
HELD JANUARY 2, 2018**

CALL TO ORDER

Supervisor Timothy Teifke called the organizational meeting for 2018 to order at 6:00 p.m. at the New Haven Town Hall. Roll call: Councilman Dan Barney, Councilwoman Curcio, Councilwoman Patricia Prosser, Councilman William Rombough, and Supervisor Timothy Teifke present.

AUDIT OF TOWN BILLS

General bills: vouchers #361-373 totaling \$6,473.83, were duly audited.

Highway bills: vouchers #194 - 198 totaling \$2,536.14, were duly audited.

Capital Improvement: WD#7 voucher # 60 totaling \$10,411.42, was duly audited.

Motion by William Rombough, second by Patricia Prosser, to accept the bills as presented and to authorize their payment. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Budget Amendments: Motion by Dan Barney, second by William Rombough, to accept the attached budget amendment A-7 2017. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried. Motion by Patricia Prosser, second by Mary Curcio, to accept the attached budget amendment DA-4 2017. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

NEW BUSINESS

Meeting Date, Time & Location: Motion by Mary Curcio, second by Dan Barney, that Town board meetings to be held the 3rd Tuesday of each month at 6:00 PM at the town hall. Planning board meetings to be held the 3rd Wednesday of each month at 7:00 at the town hall. CAC meetings to be held as needed. All meetings of town boards and committees to be held at the town hall unless otherwise directed by the town board. The meeting schedule is attached. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Official Depository: The Official Depository is Pathfinder Bank. Investments are at Pathfinder Bank. Authorized signers: town supervisor and deputy town supervisor, countersigned by town clerk or deputy town clerk.

Official Publications: The official paper for the town will be the Pall-Times.

Mileage: Mileage will be paid at the federal rate.

Appointments: Motion by Patricia Prosser, second by William Rombough, to make the appointments listed on the enclosed attachment. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Salaries: Motion by William Rombough, second by Patricia Prosser, to accept the attached salaries schedule. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Pay Schedule: The pay schedule for 2018 is attached.

Town Holidays: The list of town holidays and vacation time is attached.

Attorney Rate: will be \$200.00 across the board.

Schooling Requests: Town officials to approach Board with estimates of costs before authorization to attend educational schools.

Small Tools: Motion by Patricia Prosser, second by Dan Barney, to allow the highway superintendent to spend up to \$500 per instance on small tools without prior approval by

the board. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Posting of Roads: Highway Superintendent to post roads at his discretion.

Due Date for Bills: Bills are due to the Town Clerk by the 2nd Tuesday of each month.

Town Policies: Motion by Dan Barney, second by Patricia Prosser, that having reviewed the: Code of Ethics, Payments Allowed in Advance of Audit Policy, Procurement Policy, Sexual Harassment, Equal Employment Opportunity Policy, Computer Use Policy, Investment policy, Violence in the Workplace policy and Use of Building policy, they be accepted as previously written and approved. The Violence in the Workplace policy will be reevaluated at a future meeting. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Undertaking: Motion by Patricia Prosser, second by William Rombough, to approve the Official Undertaking. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Senior Citizens Contract: Motion by Dan Barney, second by Patricia Prosser, to accept the attached agreement with the New Haven Senior Citizens and authorize the supervisor to sign it. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Town Clerk Recognition: Dan Barney thanked the town clerk for opening on Sunday December 31st to allow those who wished to prepay their 2018 taxes.

Comprehensive Plan Meeting: The Comprehensive Plan committee will hold a special meeting immediately following the regular Town Board meeting on January 16th. They have invited the Town Board members and the public to attend.

VISITORS

Mike Prosser: Wished everyone a Happy New Year.

Dan Allen: Invited the board to participate in the Comprehensive Plan meetings. He would like to get more input from the board and the public.

ADJOURNMENT

Meeting Adjourned: at 7:04 P.M by motion of Patricia Prosser, second by Dan Barney. Dan Barney, Aye; Mary Curcio, Aye; Patricia Prosser, Aye; William Rombough, Aye; Timothy Teifke, Aye; Carried.

Next regular meeting January 16, 2018 – 6:00PM.

Planning Board meeting January 17, 2018 – 7:00PM

Next regular Comprehensive Plan meeting January 3, 2018 - 7:00PM

Special Comprehensive Plan meeting January 16, 2018 following Town Board meeting

Respectfully submitted,

Debra J Allen
New Haven Town Clerk